



OPERASI PERKHIDMATAN SOKONGAN
PUTRA INTERNATIONAL (BAHAGIAN ANTARABANGSA)
Kod Dokumen: OPR/BA/BR03/Feedback

FEEDBACK FORM (OUTBOUND)

Please tell us what you think!

Dear all,

In order to make sure that our office could improve better, we would greatly appreciate your comments on our services. Kindly complete this questionnaire and return it to International Division.

Thank you.

Respondent Details:

- A. GENDER : _____ B. AGE : _____
- C. NAME OF PROGRAMME : _____
- D. DATE OF ATTENDED PROGRAMME : _____
- E. HOST INSTITUTION AND COUNTRY : _____
- F. E-MAIL ADDRESS : _____

Using the scale below, kindly evaluate the following items (circle your answer):

1	2	3	4	5
Very unsatisfying	Unsatisfactory	Average	Satisfactory	Very satisfying

1. Assistance from officers of Mobility Section, International Division throughout your program (including before departure)

1 2 3 4 5

2. Efficiency of feedback during correspondence (face to face/mail/e-mail/ phone calls)


1 2 3 4 5

3. Information on UPM's mobility program are easily find

1 2 3 4 5

4. Programme attended fulfill your objectives

1 2 3 4 5

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5. On the basis of your overall experience, how do you rate our services/ programme?
 1 2 3 4 5

6. Do you have any other comments, concerns or suggestions?

-Thank You-